

## Spring 2025 Mentor Information Quick Glance

Rex Institute website: <https://www.winthrop.edu/ceshs/rex/field-office-mentor-and-host-teachers.aspx>

All forms and templates are located on the Rex site.

Spring, 2025	Internship II
January – school district dependent	Report to assigned host school for Internship II experience – refer to host school calendar for start date for teachers
Monday, January 13	Winthrop University classes begin
<b>Wednesday, January 22 (hosted by the Office of Career Development and Internships)</b>	<b>Required Education Career Fair</b> – 10:30-12:30 in Richardson Ballroom – Interviews to follow in the afternoon – Specific information will be forthcoming.
<b>Thursday, February 13 – Wednesday, February 26</b>	<b>Midterm evaluation conferences</b> to be held – supervisor to set date/time with intern and mentor
Monday, February 24- Friday, April 4	Full time teaching (Minimum)
<b>Thursday, April 10 – Thursday, April 17</b>	<b>Final evaluation conferences</b> to be held with intern and mentor
Friday, April 18	Last day of internship in the schools
Monday, April 28- Friday, May 2	Days available in host schools for internship make-up
Wednesday, May 7 and Friday, May 9	<b>Teacher Education Convocation Ceremony</b> – <u>Wednesday, May 7</u> –Teacher Education candidates from CVPA, CAS, and all MAT programs, 4:00-5:00 in Plowden Auditorium  <u>Friday, May 9</u> – Teacher Education candidates from the COE, 4:00-5:00 in Plowden Auditorium (More information on this special ceremony will be shared earlier in the semester.)
Thursday, May 8	Winthrop University Graduate Commencement Ceremony – 7:00 pm – Winthrop Coliseum
Saturday, May 10	Winthrop University Commencement Ceremony- Winthrop Coliseum

	Mentor Observations		Site- Based Observations	
	Before Midterm	After Midterm	Before Midterm	After Midterm
Internship I	2	2	1	1
Internship II	3	3	1	1

\* edTPA Cycle and dates chosen and communicated by program area. edTPA Friday workdays on campus.

Cycle 1: January 17, February 7, and February 21

Cycle 2: January 24, February 14, and March 7

### Items to remember:

- Communicate with intern and university supervisor consistently.
- **Document** everything (observation record, email, etc.)
- Key Elements of Mentoring
  - Model
  - Observe
  - Advocate
  - Co-teach
  - Give feedback
  - Assist with goal setting
  - Provide opportunities